



CITY OF GLENDALE, CALIFORNIA
 Public Works Department
 TRAFFIC AND TRANSPORTATION

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TERMS AND CONDITIONS FOR THE MONTROSE SHOPPING PARK EMPLOYEE PERMIT

The following terms and conditions must be agreed to and followed when purchasing and utilizing the Montrose Shopping Park Employee Permit.

1. Business owners may purchase the Montrose Shopping Park Employee Permit and must show proof that they are the business owner. Employees or representatives are not permitted to purchase permits directly from the City.
2. Business owners may purchase up to **TWO** permits per year based on availability and number of requests. Permits may be distributed on a lottery system and/or first come, first serve basis. Permits are valid from January 1st to December 31st, at a rate of \$120.00 per permit, per year. Available permits will be pro-rated to the nearest whole month for new businesses established after January of the current year.
3. Permits are only valid in the "3-Hour - Except by Permit" parking spaces located within Montrose parking lots 1, 3, 4, 6, and 7. See attached map. Parking outside of these boundaries may result in a parking citation. The vehicle's owner resumes all responsibility for the parking citation.
4. Only employees of the Montrose Shopping Park may utilize the parking permits. Permits are to be utilized during shop business hours or during the performance of job duties. Customers, visitors, and vendors may not utilize these permits under any circumstance.
5. Business owners and employees using the permits must abide by all posted time restrictions. The permits do not exempt the user from parking between the hours of 3am to 5am in any parking lot.
6. Business owners and employees must obey all GMC and CVC vehicle code sections at all times including: No backing into spaces; park in marked stalls only, etc.

Penalties and revocation of employee parking permits.

It is a violation for any person to use the Montrose Shopping Park Employee Permit in unassigned parking spaces or parking lots. It is unlawful to sell, rent, lease, transfer or duplicate any Montrose Shopping Park Employee Permit. The Montrose Shopping Park Employee Permit may be revoked at any time by the Traffic and Transportation Administrator upon a five-day written notice sent by United States first class mail, where it is determined that the business owner and/or permit user has violated any requirement established herein by this section or upon request by the City of Glendale Police Department Traffic Bureau. Business owner assumes full responsibility for proper use and conduct of each permit.

I have read and understand the conditions, which are stated in this Montrose Shopping Park Employee Permit Terms and Conditions agreement.

 Signature of business Owner

 Date of Purchase

 Name/ Address of Business

 Phone Number of Business

